



## REQUEST FOR RELEASE OF MEDICAL RECORDS

PLEASE SIGN AND THEN FAX OR MAIL THIS LETTER TO YOUR DOCTOR'S OFFICE

This letter is to request that a portion of my medical records be sent by mail or fax to Evans Dermatology Partners to be used in my treatment and ongoing care.

### Doctor Providing Records

Name of Doctor: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_

Fax Number: (\_\_\_\_) \_\_\_\_\_

Records requested:  Entire Chart  Recent lab results  Other \_\_\_\_\_

Expiration date of request: 1/1/2015

### Patient Information

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Patient SSN: \_\_\_\_\_

Patient or Parent/Guardian Phone Number: \_\_\_\_\_

Patient Signature (if over 18): \_\_\_\_\_

If under 18, Parent or Guardian's Name: \_\_\_\_\_

Parent or Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Receiving office, please send records to:**

Evans Dermatology Partners  
9701 Brodie Lane, Ste A-106  
Austin, TX 78748

**Or fax to:** (512) 280-3938